



UPLOADED  
06/09/2025  
GELO 6:28  
DM 513-25

Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

June 09, 2025

**DIVISION MEMORANDUM**  
**DM No. 513, s. 2025**

**CORRIGENDUM TO DM No. 489, s. 2025 SUBMISSION OF DOCUMENTS  
FOR RECLASSIFICATION OF QUALIFIED PERSONNEL  
TO SCHOOL PRINCIPAL I POSITION**

**To:** Assistant Schools Division Superintendents  
Chiefs - CID/SGOD  
HRMPSB Members  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In reference to DM No. 489, s. 2025 titled "Submission of Documents for Reclassification of Qualified Personnel to School Principal I Position", this corrigendum is issued to announce the reschedule of submission of documents for Reclassification of items to School Principal I Position from Qualified Elementary and Secondary Schools, to wit:

ACTIVITIES	PREVIOUS DATE	CORRECTED DATE
Initial Assessment/Screening of applications or pertinent documents	June 09, 2025	<b>June 5-10, 2025</b>
Submission and Posting of Initial Evaluation Results (IER) to the HRMPSB	June 09, 2025	<b>June 11, 2025</b>
Comparative Assessment of Applicants (Evaluation of Documents, Behavioral Events Interview (BEI), Written Examination (WE), Skills or Work Sample Tests (S/WST)	June 10, 2025	<b>June 13, 2025</b>

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321



DepEdTayoQuezon



www.depedquezon.com.ph



quezon@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

HRMPSB Deliberation and preparation of Comparative Assessment Results (CAR)	June 11, 2025	<b>June 17, 2025</b>
Submission of CAR to the Appointing Authority	June 13, 2025	<b>June 18, 2025</b>
Posting of Comparative Assessment Result	June 16, 2025	<b>June 19, 2025</b>

2. Other details stipulated in the previous Memorandum shall remain the same.
3. The widest and immediate dissemination of this Memorandum is hereby desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

Perskag06/09/2025

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321



DepEdTayoQuezon



[www.depedquezon.com.ph](http://www.depedquezon.com.ph)



[quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)